September 25, 2018 Regular Meeting Minutes

**DRAFT**

1. The Ascension-St. James Airport and Transportation Authority met on September 25, 2018, at the airport site with Chairman Richard Webre presiding. The following members were present, Jared Amato, Cynthia Stafford, Charles Ketchens, Rydell Malancon, Kevin Landry, and Jeff Gaudin.
2. Others attending included Jeff Sumner, Cody Martin, Donna Rybicki, Chanse Watson, Mickey Marchand, Carrol Lebouef, Matt Quillen, Patrick McGee and Janet Gonzales.
3. A motion and second were made Jared Amato and Rydell Malancon respectively to accept the August 28, 208 Regular Meeting Minutes as presented. The motion carried unanimously. A motion and second were made by Cynthia Stafford and Charles Ketchens respectively to accept the September 10th 2018, Special Meeting Minutes as presented. The motion carried unanimously.
4. Chairman Webre request the addition of item 10.B to the agenda for a presentation regarding a Cirrus Training Center. A motion and second were made by Jared Amato and Kevin Landry respectively to add 10.B to the Agenda. The motion carried unanimously.
5. Janet Gonzales presented the financial report noting that a printed copy of the FYE June 30, 2018 Audit was in the board members binders. A motion and second were made by Jared Amato and Kevin Landry respectively to pay the September Shell Credit Card at $ 3,747348 and the Business Credit Card at $3,624.23. The motion carried unanimously.
6. Jeff Sumner gave the engineer’s report.
	1. A motion and second were made by Cynthia Stafford and Rydell Malancon respectively authorizing PEC to submit a funding request for the waterline extension project to Facility Planning. The motion carried unanimously.
7. Janet Gonzales gave the airport manager’s report noting the correlation of items in the managers’ report to the draft capital improvement plan that will need to be adopted at the next Airport Authority meeting and submitted to LADOTD by November 1, 2018.
8. Rick Webre gave the chairman’s report.
9. A motion and second were made by Jeff Gaudin and Cynthia Stafford respectively to go into executive session to discuss personnel and leases. The motion carried unanimously.
10. A motion and second were made by Jared Amato and Cynthia Stafford respectively to reconvene the regular meeting. The motion carried unanimously.
11. The next meeting is scheduled for October 15, 2018 at 4:00 pm.
12. With no other business before the board Chairman Webre adjourned the meeting.